



ALAMEDA COUNTY  
CONGESTION MANAGEMENT AGENCY

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**BOARD MEETING NOTICE**

**Thursday, May 27, 2004, 3:30 p.m.**

CMA Board Room

1333 Broadway, Suite 220

Oakland, California 94612

(see map on last page of agenda)

Chair: Director Peter Snyder

Vice Chair: Councilmember Larry Reid

Executive Director: Dennis R. Fay

Secretary: Christina Muller

**AGENDA (#)**

1.0	ROLL CALL	Confirm Quorum	3:30 p.m.
2.0	PLEDGE OF ALLEGIANCE		
3.0	PUBLIC COMMENT		3:35 p.m.
Members of the public may address the Board during "Public Comment" on any item <u>not</u> on the agenda. Public comment on an agenda item will be heard when that item is before the CMA Board. Anyone wishing to comment should make his or her desire known to the Chair.			
4.0	CHAIR'S/VICE-CHAIR'S REPORT	Information/Action	3:40 p.m.
5.0	EXECUTIVE DIRECTOR'S REPORT* (page 1)	Information/Action	3:45 p.m.
6.0	CONSENT CALENDAR	Approval	3:50 p.m.
6.1	<b>Meeting Minutes April 22, 2004*</b> (page 49)		
6.2	<b>Financial Reports: April 2004*</b> (page 53)		

*Consent Items recommended by the following committees:*

6.3 Plans & Programs Committee

**6.3.1 Guaranteed Ride Home Program\*** (page 61)

It is recommended that the Board accept the attached Executive Summary of the 2004 Annual Evaluation Report for the Guaranteed Ride Home Program and approve the recommendations for next year's program. Next year the program will implement the rental car program countywide, continue marketing efforts to co-market with other programs and increase program exposure and update the participant database.

**6.3.2 AC Transit Request for Funding for Student Bus Pass Program\*** (page 71)

The CMA's adopted Exchange Program includes a \$4 million exchange with AC Transit. The CMA has received the attached letter from AC Transit requesting that the CMA allow AC Transit to keep \$1 million of these funds for the continuation of the Student Pass Program in FY 04/05. It is recommended that the Board reject AC Transit's request. Among the reasons for recommending rejection are: (1) that agreeing to the request sets a bad precedent for the exchange program and may discourage honoring future exchange agreements; (2) that this request is inconsistent with previous AC Transit Board priorities as communicated to the CMA as part of the TFCA program; (3) that the request for operating funding is inconsistent with the original intent of the exchange program which was designed to avoid delays to capital projects; and (4) that this funding would only keep the student bus pass program at its current cost for one more year, with future funding uncertain.

**6.4 Administration & Legislation Committee (no items this month)**

**6.5 Follow-up to Previous Board Actions**

**1.0.0 Transportation Fund for Clean Air (TFCA): FY 2004/2005  
Program Manager Funds** (page 73)

It is recommended that the Board approve Resolution 04-01 Revised. The resolution approved at the April meeting includes a "TFCA Eligible Project" to be sponsored by MTC for \$1,138,158. This project has been further clarified to be the Spare the Air Program – Free Morning Commute on BART. The program will offer free rides on BART on five Spare the Air days with the program requiring \$2 million. The increase in the project amount is available and will use the remaining unallocated TFCA funds in the Alameda County TFCA program. MTC will provide the CMA with an equivalent amount of CMAQ funding in exchange for the TFCA funding. The Alameda TFCA funds will allow this project to be implemented for the 2004 Spare the Air program. The CMAQ funds that MTC had intended to use for this program are not available until after the 2004 Spare the Air program is over.

**\*\*\* END OF CONSENT ITEMS \*\*\***

**7.0 PLANS & PROGRAMS  
COMMITTEE REPORTS**

Information/Action

3:55 p.m.

**1.0 Countywide Transportation Plan (CWTP)**

The following three elements of the CWTP are ready for action by the Board. The first two items must be forwarded to MTC this month for consideration in the update of MTC's regional transportation plan, T-2030. A final CWTP incorporating these revisions and other minor changes will be brought to the Board at the July meeting.

**1.0.0 Countywide Transportation Plan: Financially Constrained  
Investment Program\*** (page 77)

It is recommended that the Board approve the final, financially constrained Investment Plan for the 2004 Countywide Transportation Plan as shown in attached material. This plan has been developed following guidance provided by the Board, numerous planning area meetings, and public input at Board meetings and workshops. *Note: 18 affirmative votes required*

**7.1.2 Countywide Transportation Plan: Big Tent Investments\*** (page 113)

It is recommended that the Board approve the attached list of projects to be included in the CWTP and to be transmitted to MTC for its Big Tent. The purpose of the Big Tent is to establish a vision for addressing unfulfilled transportation needs. The list of projects are illustrative and will be used to advocate for new revenue sources, such as increases in the state or federal fuel tax or the imposition of a regional gas tax.

**7.1.3 Countywide Transportation Plan: Transit Oriented Development Goals and Characteristics\*** (page 117)

It is recommended that the Board adopt the attached Goals and Characteristics of Transit Oriented Development (TOD) and include them in the update of the Countywide Transportation Plan. These goals and characteristics will be used to implement the CMA's Transportation and Land Use Work Plan under MTC's T-Plus program, including reviewing requests for funding.

**7.2 Community Based Transportation Plan: Central County\*** (page 125)

A series of community meetings, focus groups, interviews and surveys have been conducted in South Hayward, Cherryland and Ashland to obtain input from the community about their transportation needs. This area was selected by MTC as one of five pilot projects to focus on meeting the needs of low-income communities. It is recommended that the Board accept the attached central county Community Based Transportation Plan.

**7.3 Regional Measure 2: Project Implementation Strategy\*** (page 153)

Regional Measure 2 includes four projects that list the CMA as a sponsor or co-sponsor. The CMA will likely be the lead agency on all or parts of three of these projects: I-880 North Safety Improvements; I-580 Tri-Valley Rapid Transit Corridor Improvements; and Regional Express Bus - HOV lane components and related improvements. It is recommended that the CMA Board approve:

1. Resolution 04-03, adopting Initial Project Reports for the RM 2 projects or project phases where the CMA will be the implementing agency and authorizing the Executive Director to submit these IPRs to MTC.
2. The implementation plan, described in the attached memo, for these RM 2 projects.

Resources needed for this implementation strategy are further described in the next agenda item.

**8.0 ADMINISTRATION & LEGISLATION  
COMMITTEE REPORTS**

Information/Action

4:20 p.m.

**1.0 Regional Measure 2: Resource Strategy for Implementing  
CMA Sponsored Projects\*** (page 163)

Regional Measure 2 includes four projects that list the CMA as a sponsor or co-sponsor. The CMA will likely be the lead agency on all or parts of three of these projects. These three projects have RM 2 funding totaling \$97 million and a total construction value of approximately \$400 million. The strategy for implementing RM 2 is a combination of: (1) two new staff positions – one of them for a defined term of three to five years, (2) additional reliance on the CMA's existing project control team, (3) environmental and engineering consultants for specific projects, and (4) additional office space. It is recommended that the Board take the following initial actions:

1. Approve Resolution 03-1 Revised, Salaries and Benefits for Staff Members, which creates two new positions. One position will provide project accounting services; approximately 50% of this position is justified by RM 2 work with the other 1/2 needed to cover existing accounting workload. The defined-term, position will provide staff engineering support required to implement the RM 2

projects; this position is proposed as a Project Engineer which would be flexibly staffed ranging from the Senior to Principle level– salary range is \$80,300 to \$110,700.

2. Create a new job specification for a Project Accountant/Database Coordinator (attached) with a salary range of \$60,000 to \$78,000. The job specification and salary range are being reviewed by the CMA's compensation consultant. It is recommended that the Executive Director be authorized to make minor changes to the job specification and salary range consistent with the compensation consultant's recommendations, after consultation with the Chair.
3. Authorize the Executive Director to negotiate additional office space. Preliminary discussions with building management suggest the opportunity to secure space at favorable rates. A specific proposal will be brought to the Board as soon as possible. In developing a specific proposal for office space, staff intends to consider other new work that may be on the horizon, such as the implementation of the I-680 SMART Carpool Lane demonstration project.

Specific plans for each RM 2 project, including needed contractors and any additional tasks for the project control team, will be brought forward in the future. The cost of the implementation strategy will be covered by RM 2 revenue (see budget revision below).

## **8.2 FY 2004-05 Budget Amendment: Regional Measure 2\* (page 175)**

It is recommended that the Board approve the attached budget revisions in response to Regional Measure 2. *Note: Requires 18 affirmative votes*

## **9.0 OTHER BUSINESS**

## **10.0 ADJOURNMENT**

4:30 p.m.

\* Attachment enclosed for members and key staff.

\*\* Materials will be handed out at the meeting.

(#) All items on the agenda are subject to action and/or change by the CMA Board. Times for agenda items are approximate.

*PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH  
ENVIRONMENTAL SENSITIVITIES MAY ATTEND*

### ***NEXT MEETINGS***

**THURSDAY, June 24, 2004; 3:30 P.M.; CMA Board Room, Oakland**

**THURSDAY, July 29, 2004; 3:30 P.M.; CMA Board Room, Oakland**

**THURSDAY, September 23, 2004; 3:30 P.M.; CMA Board Room, Oakland**